

Ripco Credit Union is seeking a Receptionist who enjoys helping people in a friendly environment.

Project a positive image as representative for the Credit Union in receiving visitors and guests. Answer telephones, process mail, and perform various administrative and clerical duties as assigned.

We are Ripco Credit Union, we care about our employees just like our employees care for our members with an Attitude of Excellence! We have been here caring for our community, members, and employees since 1932.

Looking for a Friendly, Outgoing Team member to take care of our membership as they come in our doors and call.

In addition to many opportunities for personal fulfillment and professional growth, this full-time position offers the following benefits:

- Superior work environment
- Competitive wages and bonus program
- Health, Dental, Vision, Life, Accident Insurance
- Short-term, long-term disability Insurance
- 401 (k)/Profit Sharing Plan
- Paid time off (PTO), paid holidays
- Fitness Facility Membership subsidy
- Job related education

This position is located in the beautiful home of the Hodag in the city of Rhinelander Wisconsin.

Does this position potentially fit you? Please apply or message us.